

# FAQ's

## **When is the scholarship application deadline?**

The deadline is September 30.

## **Who can apply?**

Applications are open to anyone pursuing an undergraduate degree. Applicants for the program must be enrolled or enrolling in an accredited college, university, or vocational institution in pursuit of an associate, bachelor, or certificate at the start of the application cycle.

## **I am not a Briddell can I still apply?**

Yes, the Briddell Family Foundation is proud to offer two scholarship awards. The George & Martha Briddell Community Scholarship is available to all legal residents of the United States and U.S. territories.

The George & Martha Briddell Legacy scholarship is only available to descendants of George and Martha Briddell. Descendants are defined as a dependent child (including an adopted or stepchild) of a direct descendent of George and Martha Briddell.

## **What types of scholarships do you offer?**

We currently offer two scholarships, the Legacy Scholarship and our Community Scholarship.

## **Why is it important for me to review the scholarship criteria doc?**

The scholarship has specific eligibility criteria based upon the regulations of the Foundation who established the scholarship. Each scholarship applicant is responsible for understanding the scholarships for which they are eligible to apply. Only applications that are submitted properly will be considered. Be sure to talk with your counselors and references about the documentations required so that there is plenty of time to gather the information needed prior to the November 1 deadline, as we will not review incomplete applications.

## **I am submitting the paper application. Can I submit my other documents electronically?**

We currently cannot combine paper and electronic applications into a single format. If you need to submit any documents electronically, we suggest you email your application.

## **How do I upload the required documents to my application?**

If the document is already saved on your computer, you can click the "Attach" button in your email and select the document to attach. If you have access to a scanner, you can scan the document and then upload it. If the file size is too large, your scanner may be set at too high a resolution; consider changing it to 150 dpi. For transcripts and letters of recommendation that may be more than one page, make sure that you upload and save all of the pages as one document. If you upload pages individually, a portion of the document could be lost or not attached. If you do not have access to a scanner, or the file size is too large, consider requesting assistance from your school counselor or office.

You may only attach Microsoft Word or Adobe PDF files (files in other formats are not readable). Be sure to compress all documents to a Zip file, and always double check your attachments to make sure all of your documents uploaded correctly.

## **FAQ's Continued**

### **I don't have access to a scanner or fax machine. What should I do?**

Start by talking to your guidance counselor at school to see if the school has equipment that you can access. You may also see if your local library can provide access for you. If neither is an option please contact the Foundation, as we want to ensure that all eligible students have the opportunity to complete an application and we are happy to assist you. \*Please refer to the Attachment Instructions above to ensure you, your school, your recommenders are able to attach all of the required documents.

### **Can I apply for both scholarships?**

Yes, but you must submit both **complete** application packets.

### **How long does the essay have to be?**

Essay should be a minimum of 500 words but not more than 1000. The essay is a particularly important part of your application, as it helps the reviewers get to know you and can help you stand out from the other applicants. You should use the full space available, and we recommend that you review the document so that you can check for spelling mistakes and grammatical errors.

### **Do my letters of recommendation have to be signed and on letterhead?**

Recommendations should be signed. If coming from a professional such as a school or business; company letterhead is recommended. Personal letters of recommendation are not required to be on letterhead. If you have more than one recommendation, they may be uploaded separately.

### **What financial documentation is required for those scholarships for which financial need is a consideration?**

You must include a copy of your Student Aid Report (SAR) from the Free Application for Federal Student Aid (or FAFSA), which is an application students and their families must complete to be considered for federal financial aid, and many states and schools also use the FAFSA as part of their application process for non-federal aid. The Student Aid Report (SAR) is the report received by the student that summarizes the student's financial need and provides the official EFC (Expected Family Contribution) number.

### **How will I be notified if I am awarded a scholarship?**

All complete scholarship application submissions will receive a confirmation of receipt. Due to the number of applications received only recipients will receive notification of the award decision. Applicants that do not receive notification were not selected for awards.

### **I'm only seventeen but entering college in the fall; can I still apply?**

Yes, the application is not dependent on age, but is open to anyone attending a post-secondary educational institute.

## **FAQ's Continued**

### **I'm going to school in another country, am I still eligible for a scholarship?**

Yes, Applicants for the program must be enrolled or enrolling in an accredited college, university, or vocational institution in pursuit of an associate or bachelors degree, or vocational certificate.

### **I am only taking online classes; can I apply?**

Yes, provided that you are enrolled in an approved institution as a fulltime student, you are eligible to apply.

### **I am a previous winner; can I apply again?**

Yes, previous award winners can apply if they continue to meet the criteria. However, they must submit a new application each year. Prior award receipt is not a guarantee of a continuing award.

### **Who should write my recommendation letter?**

Your reference letter is one of the most important aspects of your application. It should be written by someone who has known you for at least a year. Recommendations do not need to be overly formal. However, they should come from someone who knows you well and can speak to the lessons and experiences that have helped to shape who you are. Recommendation letters should include how long the reference has known the applicant and in what capacity.

### **Can my references send their letter separately?**

Separate recommendation letters will be considered provided they are sent directly from the "third party" and follow the file submission requirements. Due to the high volume of applications we receive, you must otherwise submit all required forms as a single application packet. Applications missing letters of reference or other documents are automatically disqualified.

### **Can the registrar send my transcript directly to the Foundation?**

Separate transcripts will be considered. provided they are sent directly from the school/institution and follow the file submission requirements. Due to the high volume of applications we receive, you must otherwise submit all required forms as a single application packet. Applications missing transcripts or other documents are automatically disqualified.

### **I'd like to include extra materials with my application. Will they be considered?**

While we love to learn as much about our applicants' stories as we can, only the required information will be considered as part of the application process.

### **Is there any advice you can offer on how to submit a successful application?**

First, please make sure your application is complete and all instructions are followed. Second, please approach your application as a way to share your story with others. We want to hear from YOU in your own words. The best essays and recommendations are those that speak from the heart.

### **When will I be notified of my status?**

All applicants will receive a confirmation of receipt once all required application materials are received.

## **FAQ's Continued**

### **How many scholarships are awarded each year?**

The number of scholarships we provide depends on the funds raised every year and varies by program.

### **Can I contact Briddell Family Foundation if I still have questions about the application process?**

Sure- please contact us at [briddellscholarship@gmail.com](mailto:briddellscholarship@gmail.com) or call 443-990-1582 if you need additional help.